



DETAILS

Job Title Health, Safety and Quality Advisor

Reporting to HSEQ Manager

THE ROLE

As we continue to grow, we need to keep our people safe. You will help develop policies and procedures to make sure people stay safe in the workplace and are not harmed while carrying out their roles. You will be responsible for investigating, reporting, and preventing incidents, as well as reporting on the statistics and offering solutions to reduce risk.

You will be advising colleagues on company policies, best practise, and legal requirements to ensure the safety of our people. Taking responsibility for health and safety related projects, including staff talks and training.

Regular UK Travel across multiple sites will be required.

A TYPICAL WEEK MIGHT INVOLVE

- Helping with the investigation of incidents to establish root cause, and develop a relevant action plans to follow up on
- Working on health & Safety related projects
- Assisting with risk assessments and site inspections ensuring actions are completed.
- Keep records up to date with incidents, near misses and accidents
Investigating health-related complaints and cases of ill health
- Ensuring that equipment is installed correctly and safely
- Identifying potential hazards
- Determining ways of reducing risks
- Compiling statistics and writing reports
- Running health and safety meetings and training courses for employees
- Liaising with external health and safety authorities
- Keeping up to date and ensuring compliance with current health and safety legislation
- Checking, assessing, and recording quality of works when on site

As a rapidly growing business, no two days are ever the same so what you do will vary. The nature of our business and the pace we move at also means that priorities do change, and you will need to be comfortable with this.

Document Owner	Location	Document Ref	Date Reviewed
Harri Smith	Resource Management	HR/JobDescription/Administrator	24/06/21



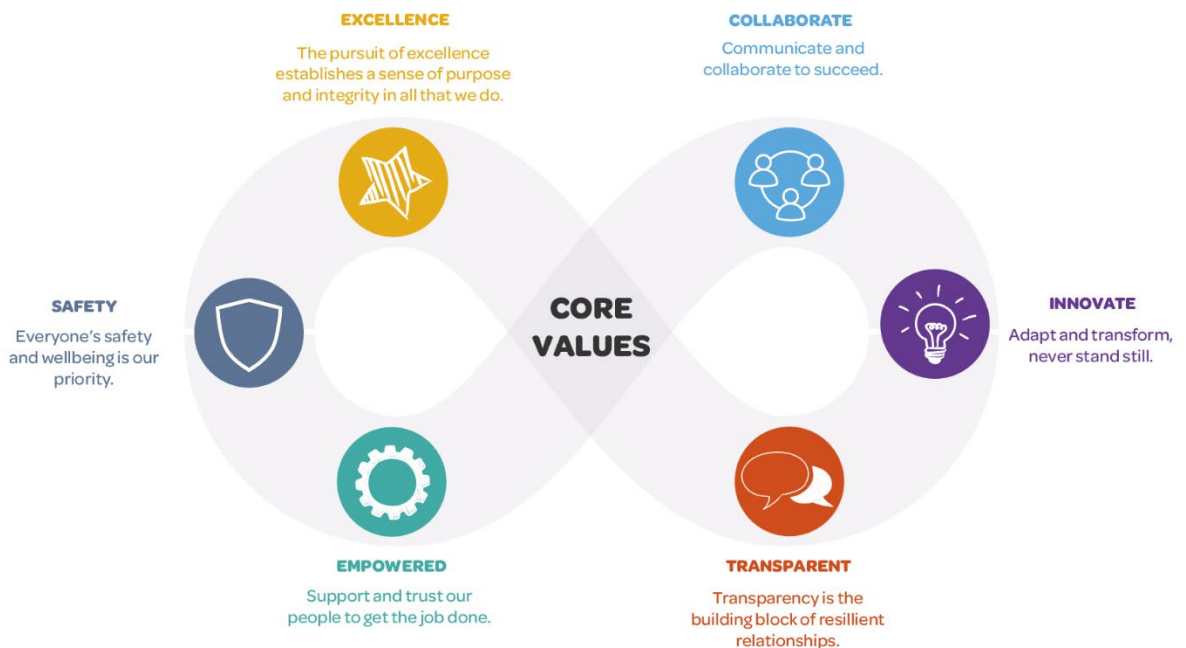
APPLY IF YOU ARE

- A problem solver with strong analytical skills
- Proficient in Microsoft Office
- Keen to develop and take on further studies
- Details orientated
- An excellent communicator and can work with people at all levels of the company
- Happy to Travel and have a full UK Driving License
- Qualified to NVQ Level 3 in a safety related field/NEBOSH Certificate is a plus

WHY US?

We are a growing business, and we are doing big and exciting things. We are looking for likeminded people who want to grow with us and be part of our journey and in return we offer a collaborative working environment where encourage and support continuous improvement and career development.

Our values underpin how we work and act and are crucial to our ongoing success.



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We want applicants from all backgrounds and walks of life. We aim to be an equal opportunities employer and want to create a diverse workforce and inclusive environment free of discrimination and harassment.

We are committed to equal opportunities throughout employment, including remuneration, recruitment, training, and promotion of staff. We are dedicated to candidates being treated equally and assessed in accordance with their skills to perform the role we are recruiting for, and that no candidate or employee receives less favourable treatment or is unlawfully discriminated against on grounds of age, disability, gender, marital status, pregnancy, race, religion, belief, sexual orientation, or any other protected characteristic. If there is anything you need to participate fully in the interview process, we want to help so please include it in your application.

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